

19. Requesting Reasonable Modifications and/or Accommodations A. General: Tenant's with disabilities may be entitled to reasonable modifications to the apartment unit and/or reasonable accommodations in rules or policies to enable the tenant the full enjoyment of the apartment premises.

B. Requests in Writing: All requests for reasonable modifications or accommodations must be made in writing and mailed or delivered to the apartment business office listed on the lease. The request should be specific as to the modification or accommodation being requested.

C. Third Party Verification: The tenant is responsible for providing verification of the tenant's status as a person with a disability from a doctor or appropriate medical professional as well as verification from an appropriate medical professional as to the need for the requested modification or accommodation. The management staff members are not qualified to make these determinations.

D. Review by Southridge Apartments, Inc.: Once the site manager has a written request supported by the necessary verifications, the information will be forwarded to Southridge Apartments, Inc. The SAI corporate office will provide a written response to the tenant within 10 days after all necessary documentation was filed with the site manager. If additional time is necessary to adequately consider the request before a final decision can be made, the tenant will be notified in writing and given a date by which a final decision should be forthcoming.